

Steps for Opening of Depository Account with us:

Step1: Visit our website at <http://www.inmacs.in/>

Step2: Collation of Necessary Documents and Information

Click on the “account opening/new registration link” provided as you scroll down over the website. Login by entering your Mobile Number or Email address and verify the same by entering OTP.

1. In order to verify the PAN Number and Date of Birth, the user has to firstly furnish their PAN Number.
2. Once the PAN is verified, an Email Verification link is sent to User’s email id. User has to click on the verification link to verify email id for further processing.
3. Thereafter a proof of address has to be uploaded. The user can furnish following documents for proof of address:

For permanent address:

- Passport
- Aadhar Card
- Driving License
- Voter ID Card

Where the permanent and correspondence address of the user are different, following documents can be furnished for correspondence address:

- Utility Bill (electricity/water/telephone/mobile) containing name and address of the User not older than two months from the date of submission.
 - Bank Statement containing name and address of the User not older than two months from the date of submission.
4. Please ensure that the Proof of Address uploaded matches with address details proposed to be furnished in the account opening form in the next Step. The User is advised to ensure that addresses mentioned in the KYC Form are verified with the address contained in the Address Proof, otherwise, KYC will be rejected.

Step 3: Filling of Account Opening and Registration Form

The Account Opening form for Registration will appear. The user is required to fill in the required personal information accurately and ensure all fields are completed. You will have to provide all your details, such as your full name, address, phone number, email, etc.

Step 4: Linking of Bank Account:-

It is ancillary to link your bank account with the Demat Account so as to receive all future payouts of funds. Adding a bank account is further essential because it is used for crediting

any amount payable to the User like dividends, interest, etc. payable by the issuer company whose shares are held in the demat account.

The User has to add bank details like Name of the Account Holder, Account Number, Account Type, IFSC Code, MICR Code, etc. Along with a Copy of the Cancelled Cheque or Copy of the Bank Statement.

Step 5: Capturing of Trading Segment Details

The User has to enter the preferred segment details from the optional menu provided on the page. These segments are to be selected as per discretion of the User. However, Inmacs Limited shall reserve the right to provide the selected segment-based services and alter them in accordance with applicable statutory requirements.

Step 6: Document Upload

The user has to upload following documents for account opening:

1. Scan of Signature on blank page.
2. Photograph through the secondary camera of the device while holding the PAN Card. Your face and PAN Card should be clearly visible in the photograph.
3. Scan of the original PAN Card. Do not upload the scanned photocopy of the PAN Card as it is liable to be rejected.
4. Scan of Cancelled cheque or first page of Bank Statement containing account details like Name of Account Holder, Account Number, Account Type, IFSC Code, MICR Code, etc.

Step 7: Nomination Detail

It is mandatory to provide the nominee's name in case of a major and in case of a minor, it is mandatory to mention the guardian's name.

Once the aforesaid steps have been completed from the User's end, the KYC stands completed and the application is forwarded to Inmacs Limited for verification of the documents. Once the verification is complete, Inmacs Limited will issue a unique Beneficial Owner Identification Number (BO ID) with respect to the Demat Account and a unique Client Code with respect to the Trading Account.